

Assessment Appeals Handling Process

RTO Code 90171



Please follow these steps if you disagree with your assessment outcome

1

Speak to your trainer, the Site Manager, or the assessor

2

They will give you an Assessment Appeal Form to complete. This needs to be completed within 10 working days

3

MTC will assign a different assessor to mark your assessment

4

Program Manager will conduct the final review and will advise on the decision within 10 working days

5

If you are not satisfied with this outcome, please follow MTC Australia's Complaints Procedure and document your complaint in writing.